



**Project Client:**  
 Client Name: ..... Tel: .....  
 Box: ..... Fax: ..... Town: .....  
 Mobile: ..... Region: ..... Email: .....

<b>Consultants:</b> Architectural Firm: ..... ..... Architect's Technical Representative at Site: Name:..... Academic qualifications:..... (e.g. DipArch, BArch, MArch. etc.) Mobile: ..... E-mail.....	<b>Engineering Firm:</b> ..... ..... Engineer's Technical Representative at Site: Name:..... Academic qualifications:..... (e.g. FTC, BSc, MSc. etc.) Mobile: ..... E-mail.....
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Processing fee Payment mode: (Tick as appropriate) Cash  Cheque  Money fax

**Declaration:**  
 I .....declare that, to the best of my knowledge,  
 (Name of Authorized person [with Power of Attorney] lodging the Application)  
 all the information provided above is true and correct and will abide to the Terms & Conditions for Project Registration as described below.  
 Position: ..... Signature: ..... Date:.....  
 Mobile No..... E-mail: ..... Stamp:.....

**Terms and Conditions**

- Please ensure that all requested information is dully filled, use the following checklist to ensure that your Application has the necessary attachments;
  - Power of Attorney (If not signed by Managing Director)
  - Letter of Acceptance of Offer to perform Works/ Contract Agreement
  - Drawings (For Buildings): Approved Floor Plan and Vertical section on A4/A3
  - Fees: Payment receipt or Money sending evidence attached
- Application for Project Registration should be accompanied with a non-refundable registration fee paid by cash, cheque, money-fax or bankers cheque. The registration fees will depend on the value of the project as follows:

Project Value Range (TZS)	Registration Fees (TZS)
10Mil to 100Mil	50,000
Above 100Mil to 1Bil	100,000
Above 1Bil to 10Bil	200,000
Above 10Bil	500,000

Payment should only be made at the CRB Offices in Dar es salaam, Mbeya, Mwanza and Arusha. Contractors not located nearby can pay by Moneyfax and attach a copy of the payment slip with the application, retaining the original.

- The applicant is obliged to inform the Board in writing when the project: is practically completed, has variations in project value or completion period, is suspended or terminated.